

Lee Township
Regular Meeting Minutes
March 12, 2018

The Regular Meeting of the Lee Township Board was called to order at 7:30 pm at the Lee Township Hall located at 877 56th Street, Pullman, Michigan.

Members Present: Trustee Black, Trustee Galdikas, Treasurer Lowery, Supervisor Owen and Clerk King.

The Pledge of Allegiance was recited.

Board Comments: Supervisor Owen and Clerk King commented on the recent passing of Rita Cichowksi, who served the community as an election inspector for many years and Ed Anderson who had served the community with his talent for building. Anderson also served our country during Vietnam and was a life member of the VFW. Also passing during the month was Bill Reed or “Butter” as known by so many in the community. Clerk King asked everyone to keep their families in their thoughts and prayers.

Citizen’s Comments: E. DeWeerd commented on the spring cleanup and asking the clean team and volunteers to see if they can help those that may need assistance. Lisa noted that all we can do is offer the help, but not all people want it.

A motion was made by Owen and seconded by Black to approve the minutes from the February 12, 2018 meeting. All voted “Aye.” Motion carried.

A motion was made by Black and seconded by Galdikas to receive the treasurer’s report as presented. Roll call vote was taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.

Commissions Report: No report.

Deputies Report: Deputy Borgic reported that the complaint regarding the trailer on 107th was resolved as trailer has been removed. Borgic also reminded the board about the payment for the repairs on the vehicle both brush bar and damage from the car/deer accident. He added that there will be more of a presence by officers at the school as a safety measure. During the month there were a couple of domestic violence cases and he wanted to remind those in dangerous relationships to ask for help.

Fire Department: During the month there were 11 calls. The training for the month was CPR and Fire suppression. A check was received for reimbursement from last year’s training in the amount of \$4,252.00 from Fire Works. Chamberlain presented quotes for air bottles and recommended that the board accept the quote from SCBA, which has one more bottle and is \$23.00 less per bottle. Currently, Chamberlain is still working on getting quotes for a new generator for Station 2. He stated that he wants to be sure to get the unit that will best serve the station and feels that \$4,000.00 would cover to the unit and installation. This cost was included in the 2017 budget.

A motion was made by Galdikas and seconded by Owen to authorize the purchase and installation of a new generator for Station 2 not to exceed \$4,000.00. Roll call vote was taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.

First Responders: During the month there were 25 calls. Of these calls, there were 21 medical, 2 fire assist and 2 accidents.

Assessor's Report: Supervisor Owen reported that with Board of Reviews currently in progress, the assessor will not be in attendance tonight.

Ambulance Report: Meeting was held on December 14, 2017 at the Fennville Emergency Services at 7:02 pm. The minutes from September 2017 meeting and the Treasurer's report were approved. Next meeting will be held on March 8, 2018 at 7 pm.

Building Report: During the month there was 4 electrical and 3 building permits, with the total improvements of \$37,312.00. No were no plumbing or mechanical permits for the month.

Community Center: Committee member, Melinda, reported that this year's Easter Egg hunt will be held on the March 24th at 1 pm. Anyone interested in helping can bring their donated eggs to Love Inc. They plan to serve hot dogs, chips and popcorn and all are welcome.

Cemetery Report: No report

Library Report: No report

Transfer Station: During the month there was \$648.00 collected and 29 tickets redeemed.

Lake Board: No report. Committee member Eleanor mentioned that their permit fee to the State will be due shortly.

Newsletter Report: The next edition will be out in June and will focus on the Pullman Pride event and scholarship winners. The deadline to add to the newsletter will be the end of May.

Holiday Committee: The winter banners will come down as soon as the weather allows.

Pullman Pride Committee: Chris Brundzo introduce herself and gave an overview for this year's event. This year the theme will be "Super Heros." She also hopes to have a "Taste of Pullman" along with several other activities. Donation letters will be going out shortly. A Facebook page has been created and those interested in helping can message Chris. The event takes place the 3rd Saturday of July.

Road Committee: No report

Clean Team: The team is planning this year's clean-up activities, including free dumpster days.

UNFINISHED BUSINESS

Upper Scott Lake: Supervisor Owen announced that the DK Construction was the lowest bid at \$23,650.00 previously, however his new quote is \$32,637.00 and is very busy but said they could start work by August. The quote received by Scott Pavolach Construction was for \$26,900.00 and said he hoped to start work by June.

A motion was made by Owen and seconded by Galdikas to accept the bid by Scott Pavloch Construction. Roll call vote was taken: Yes-Black, Galdikas, Lowery, Owen and King. Motion carried.

Patrol vehicle: *A motion was made by Owen and seconded Black to accept the quote with Don Woodhams for the replacement of the police vehicle. Roll call vote was taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.*

NEW BUSINESS

Cemetery Sexton and assistant pay increase: Supervisor Owen stated that there hasn't been an increase in the pay of the Cemetery Sexton or the Cemetery Assistant. The increase for the Sexton would be an increase in the fees for opening and closing the gravesites.

Motion was made by Lowery and seconded by Black to increase the fees for the Cemetery Sexton for resident by \$50.00 and non-resident by \$100.00 for grave openings. Roll call vote was taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.

Motion was made by Owen and seconded by Lowery to increase the Cemetery Assistant from \$325.00 to \$400.00 per month. Roll call vote was taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.

Variance -Bartelson:

The Bartelson's requested a variance of the Single Family Residence Ordinance requirements, which states that a home can be no less than 780 square feet, to be waived to place a 400 square foot park model or RV seasonal home for their mother on their property. Supervisor Owen noted the concerns the township has had with trailers and how they do not meet appropriate living quarter requirements.

Al-Van Annual Contract: Trustee Galdikas reviewed some statistics from the 2017 Al-Van annual report. Based on the number of animals surrendered last year, the cost for taking care of the animals from Lee Township was approximately \$10,000.00. Al-Van has provided low cost Spay and Neuter Clinics at a much reduced rate and is a no kill shelter so the cost to providing care for the animals is met through donations and contracts with local communities served. Lee has had an annual animal service contract with Al-Van for \$1,500.00 to help offset the care provided to animals from the township and services offered to our residents.

A motion was made by Owen and seconded by Lowery to renew our contract with Alvan in the amount of \$1,500.00. Roll call vote was taken: Yes- Black, Galdikas, Lowery, Owen and King. Motion carried.

Budget Adjustment:

General Fund

Increase:

101.101.958	Membership Due – Twp	\$1500.00
101.253.970	Capital Outlay	\$750.00
101.257.801	Professional Services	\$500.00
101.257.960	Capital Outlay	\$1200.00
101.265.727	Office Supplies –Bldg Grnd	\$200.00
101.265.853	Telephone –Bldg Grnd	\$500.00
101.265.956	Miscellaneous -Bldg Grnd	\$100.00

101.265.970	Capital Outlay –Bldg Grnd	\$1600.00
101.526.818	Contractual Services Transfer St.	<u>\$5500.00</u>
Total		\$11850.00
Decrease:		
101.101.956	Miscellaneous – Twp	\$1500.00
101.526.818.1	Contractual Services Transfer St.	\$7000.00
	Fund Balance	<u>\$3350.00</u>
Total		\$11850.00
<u>Fire Department</u>		
Increase:		
206.336.727	Office Supplies	<u>\$500.00</u>
Total		\$500.00
Decrease:		
206.336.801	Professional Services	<u>\$500.00</u>
Total		\$500.00
<u>First Responders</u>		
Increase:		
210.651.702	Wages	\$8000.00
210.651.707	FICA	<u>\$ 500.00</u>
Total		\$8500.00
Decrease:		
210.651.970	Fund Balance	<u>\$8500.00</u>
Total		\$8500.00

Motion was made by Galdikas and seconded by Owen to authorize the clerk to make the budget adjustments as presented. All voted "Aye." Motion carried.

Budget Hearing Publication:

A motion was made by Galdikas and seconded by Owen to approve the publication of the Annual Budget meeting. All voted "Aye." Motion carried.

Payment of the Bills: *A motion was made by Lowery and seconded by Black to approve the payment of the bills as presented. Roll call vote was taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.*

Correspondence: None

A motion was made by Owen and seconded by Black adjourn the meeting. All voted "Aye."

Meeting was adjourned 8:50 pm.

Minutes submitted by: Jacquelyn A. King, Lee Township Clerk